# INSTRUCTIONS TO BE MADE REGARDING SUMMER SCHOOL COURSE SELECTION AND FEES;

## Course selection instructions for students registered at our university are as follows;

You will log in to the system with your user information and password at sis.agu.edu.tr between the dates stated in the academic calendar and our announcements.

### **Course Selection Screen**

Picture 1



Course Registration is selected from the Course and Semester Operation menu. In the menu that opens;

Picture 2



While All is selected, click on the class of the course you want to take, find the desired course and click on the "+" button to the left, and Picture 3 Screen below opens.

### Picture 3

Müfredattan Seçilen Dersin Kodu: ENG101 / ENGLISH 1 Tipi: Zorunlu												
Ders Kod/Ad					Instructor					Additional Act	ions	Show Quota
Department			CORE CURRICULUM		Program			COMMON COURSES		•	Search	
	Branch	Course			ī+P	CRD	ECTS	Instructor	Class	Reason for Opening	Lang.	Group Code
Ŧ	1	BRGPD	EACHER OF ENGINEERING			4	0		1	Semester Course	English	
+	1	ENG10	CORE CURRICULUM	ENCES	4	4	4	Instructor MUSTAFA ÖZER	1	Semester Course	English	
+	1	ENG102	ENGLISH II	Z	4	4	4		1	Semester Course	English	
+	1	PHYS10	1 PHYSICS I	z	5	4	5		1	Semester Course	English	

When you click on the Unit drop-down box on the Picture 3 Screen, our course Units will be listed. From here, the Program in which you will take the course is selected. If a course has been opened within the relevant Faculty Program, Picture 4 screen will open.

#### Picture 4

Müfredattan Seçilen Dersin Kodu: ENG101 / ENGLISH 1 Tipi: Zorunlu												
Ders	Kod/A	Ad			Instructor					Additional Actions		Show Quota
Depa	rtmen	t COR				gram	COMMON COURSES			•	Search	
	Branc	h Course Code	Course Name	C/E	T+P	CRD	ECTS	Instructor	Class	Reason for Opening	Lang.	Group Code
Ŧ	1	BRG001	ENGLISH BRIDGE COURSE	z	4	4	0		1	Semester Course	English	
Ŧ	1	ENG101	ENGLISH I	z	4	4	4		1	Semester Course	English	
Ŧ	1	ENG102	ENGLISH II	z	4	4	4		1	Semester Course	English	
Ŧ	1	PHYS101	PHYSICS I	z	5	4	5		1	Semester Course	English	
	4-1/1 1 <mark>√</mark> K3 K D DN											

If the course you want to take in Summer School is listed on this screen, you will complete the course selection by clicking the "+" button on the left of the course.

Picture 5

Course Registration-> Studer	nt Information										
Student No/Name Surname	2450500001 / TEST ÖĞR	ENCISI TEST SOYAD				Previous Period Balance		0,00 TL			
Faculty-Program/Class	FACULTY OF ENGINEERI	NG - ELECTRICAL-ELEC	TRONICS ENGINE	ERING / 2	_	Semester Fee / Extra Semester Fe		0.00 TL 1.344,00 TL			
Registration Date / Reason	06.06.2024 / External St	udent				Total Required Payment		1.344,00 TL			
Curriculum affiliation	2021 YILI MÜFREDATI					Total Paid	0,00 TL				
Learning Time Status	Within the Normal Perio	d			— Г	Overall Balance(Ödenmesi Gereke	1.344,00 TL				
CGPA	0,00					Additional Actions 👻					
1.Class Courses 2.Class Co	ourses 3.Class Courses	4.Class Courses	Curriculum / E	Extra-Curricular	Courses	O Fall Semester Courses	O Spring Semester Courses	All			
Show Lessons From Below Check											
Student Approval Status: Stud	ent:unapproved courses !	Payment Approval Pe	nding)			Consultant Approve Status : Consultant: unapproved courses !					
Selected Courses											
Br Course Code	Course Name	C/E T+P	CRD ECTS	Class R	leceive	Reason for Opening	Group Code				
1 ENG101	ENGLISH I	Z 4+0	4 4	1 0	Compulsory	Sem Course		🔗 Saydır	(1) Diğer Bilgiler		
1 PHYS101	PHYSICS I	Z 3+2	4 5	1 0	Compulsory	Sem Course		🔗 Saydır	(i) Diğer Bilgiler		
				🖨 2	- 1/1	<u>1 ∨</u> K1K1X1X1()					
Total Credits : 8 ECTS: 9/45 H	lour : 9 Course Count : 2/2										

Finally, when the course selection is completed, you will see the number of courses taken and the amount you need to pay (General Balance) on the screen.

<u>Click</u> for payment steps.

Since you have made a payment, the General Balance will be displayed as 0.

If you have completed the payment process, you will click on the Check button.

If the transactions are completed without any problems, the **Finalize** button will be displayed in the same area.

When you Finalize your course registration, the course registration step will be completed.

In the next process, your Advisor will confirm your registration. After the advisor's approval, the words **Finalized** and **Approved** will be displayed on the same screen. If you can see this, your transaction has ended.

You can follow your lessons.